

# Get Linked

INFORMATION KIT  
FOR YOUNG PEOPLE



**OELLEN**



*Version 2 – Updated June 2018*

# About OELLEN

The *Get Linked* resource is an initiative of the Outer Eastern Local Learning and Employment Network (OELLEN).

OELLEN is one of 31 LLENs across Victoria.

The Outer Eastern LLEN is funded by the Victorian Government to help improve education and employment outcomes for young people in Knox, Maroondah and the Yarra Ranges.

LLENs broker partnerships between schools, industry, private providers and community in order to build their capacity and raise aspirations in the region. OELLEN works with more than 200 employers, 45 secondary schools, TAFES, councils and local government in Melbourne's outer east.

*Get Linked* brings together information on a wide range of providers, community organisations and resources for young people, providing a crucial connection point in the OELLEN region.

*For any inquiries, or to discuss having your organisation included in future Get Linked editions, please contact OELLEN on (03) 8578 6844.*



# Youth Services

## No Wrong Door Youth Service Directory

Supporting young people in Knox, Maroondah and Yarra Ranges.

[www.nowrongdoor.com.au](http://www.nowrongdoor.com.au)

## School Focused Youth Services

School Focused Youth Services (SFYS), provide support to vulnerable and at-risk young people who are attending school to remain (or become) positively engaged in their education.

Knox: Lynn Arvanitakis

P: 9298 8465 | E: [lynn.arvanitakis@knox.vic.gov.au](mailto:lynn.arvanitakis@knox.vic.gov.au)

Maroondah: Sarah Cullen

P: 9294 5701 | E: [sarah.cullen@maroondah.vic.gov.au](mailto:sarah.cullen@maroondah.vic.gov.au)

Yarra Ranges: Tara Lemmens

P: 9294 6716 | E: [t.lemmens@yarraranges.vic.gov.au](mailto:t.lemmens@yarraranges.vic.gov.au)

## Springboard

An intensive support service for young people transitioning from residential out-of-home care who are not engaged in education.

K.Y.M. (Victoria) Inc.

P: 0416 225 239

## Youth Allowance

### **CENTRELINK**

Centrelink Youth Allowance can assist you if you are a young person studying, undertaking training or an apprenticeship or looking for work.

[www.humanservices.gov.au/individuals/services/centrelink/youth-allowance](http://www.humanservices.gov.au/individuals/services/centrelink/youth-allowance) | P: 132 490

## Youth Employment Scheme (YES)

Unemployed or disadvantaged young people aged 15 to 24 can gain a career kick-start with traineeships in the Victorian Government to develop skills and qualifications to transition to ongoing employment.

### **MELBOURNE METRO GTOS**

NECA Group Training

P: 9381 1922

MEGT

P: 1300 365 022

WPC Group

P: 1300 656 461

Apprenticeships Plus

P: 1800 81 81 05

Workforce Solutions

P: 9288 9900

Ai Group

P: 9867 0146

## Reach Out

The help you need, where and when you need it.  
[au.reachout.com](http://au.reachout.com)

## Skills First Reconnect

Through Skills First Reconnect, selected Registered Training Organisations will provide disengaged high needs learners with access to wrap around services that will enable them to re-engage and succeed in further education and employment.

Learners referred to Skills First Reconnect must be aged between 17 and 64 years of age. Skills First Reconnect RTOs will support:

- high needs learners aged 17 to 19 who have not completed Year 12 or equivalent and are not in education, training or full-time employment
- individuals aged 20 to 64 who have not completed Year 12 or equivalent and who are long term unemployed.

### MAROONDAH

Box Hill Institute

P: 0466 470 129 | E: [reconnect@boxhill.edu.au](mailto:reconnect@boxhill.edu.au)

AMES Australia

P: 0429 112 316 | E: [MitchellJ@ames.net.au](mailto:MitchellJ@ames.net.au)

### YARRA RANGES

CIRE Services Inc.

P: 1800 835 235 | E: [reconnect@cire.org.au](mailto:reconnect@cire.org.au)

### YARRA RANGES & MAROONDAH

Swinburne University of Technology

P: 0419 332 459

### KNOX & YARRA RANGES

Mountain District Learning Centre

13-15 The Avenue, Ferntree Gully

P: 9758 7859

### KNOX, MAROONDAH & YARRA RANGES

KYM

Ringwood 5 Murray Place

P: 8878 5900

Bayswater 673 Mountain Highway

P: 9722 5777

## Empowering Youth

This program seeks to help disadvantaged and vulnerable young people aged 15-24 at risk of long-term unemployment overcome their barriers and move onto the pathway to sustainable employment to find and keep a job. Services include access to mental health clinicians.

Headspace National Youth Mental Health  
Foundation Ltd  
Capital City Boulevard, Westfield Knox Ozone,  
Wantirna South  
headspace.org.au/young-people | P: (03) 9801 6088

## Transition to Work

Transition to Work provides intensive, pre-employment support to improve the work-readiness of young people aged 15-21. The service assists preparation for work (including apprenticeships and traineeships) or further education.

### **HYP A (OPERATING OUT OF JOB PROSPECTS)**

Ringwood  
Suite 14/12 Maroondah Highway, Ringwood  
P: 9024 8475

Lilydale  
Shop 3/5-7 Clarke St, Lilydale  
P: 9024 8450

Wantirna South  
Level 2/ Suite J, 420 Burwood Highway, Wantirna South  
P: 9024 8425

## Skills & Job Centres

Located on TAFE facilities, centres link job seekers and employers to ensure they're engaged in quality training that will lead to a job at the end of their course.

Skills and Jobs Centres offer advice and a range of services including:

- assistance with career and training plans.
- apprenticeship and traineeship advice
- referral to additional service providers offering welfare support and financial advice
- job search skills and resume preparation assistance
- assistance to identify existing skills with the opportunity to formalise these through Recognition of Prior Learning (RPL)
- access to information on employment trends, industry areas with skills shortages and employment opportunities

### BOX HILL INSTITUTE

Lilydale  
34-40 John St, Lilydale  
P: 03 8892 1370

Box Hill  
466 Elgar Rd, Box Hill  
P: 03 8892 1350

CBD Flagship  
21 Degraives St, Melbourne  
P: 03 8892 1360

### SWINBURNE

Eastland Shopping Centre  
(Maroondah Highway Ringwood)  
Outside Kmart  
P: 1300 SWINBURNE



# Housing

## Short-term crisis accommodation

P: 1800 825 955

## UnitingCare Harrison

1012 Little Burwood Hwy, Wantirna South

P: (03) 9871 8700

## Community Housing Limited

9 Prospect St, Box Hill

P: (03) 9856 0098

## The Salvation Army Eastcare

16 Church St, Hawthorn

P: (03) 9851 7800

## Wesley Homelessness and Support Services

291A Maroondah Highway Ringwood  
(opposite Ringwood Lake)

P: (03) 9887 4000

## Anchor

Anchor provides homeless support, foster care, kinship care, community education and family reconciliation.

### HEAD OFFICE & CHILD, YOUTH & FAMILY SERVICES

44 Lakeview Drive

Scoresby 3179

P: (03) 8761 9040 | E: [anchor.admin@anchor.org.au](mailto:anchor.admin@anchor.org.au)

### HOUSING & SUPPORT SERVICES

Box Hill Institute Lakeside Campus

Building LA, Level 2

1 Jarlo Drive Lilydale 3140

(PO Box 103 Lilydale Vic 3140)

P: (03) 9760 6400 | E: [anchor.admin@anchor.org.au](mailto:anchor.admin@anchor.org.au)

## Health/Counselling

### Headspace National Youth Mental Health Foundation

Capital City Boulevard, Westfield Knox Ozone,  
Wantirna South

[headspace.org.au](http://headspace.org.au) | P: (03) 9801 6088

### Eastern Centre Against Sexual Assault

17 Ware Crescent, Ringwood East

P: (03) 9870 7310

## **YSAS (Youth Support and Advocacy Service)**

24 hour free YoDAA (Youth Drug and Alcohol Advice) Line  
P: 1800 458 685

## **EACH Youth Clinic**

46 Warrandyte Road, Ringwood  
P: (03) 9871 1800

## **Medicare**

If you are 15 years or older you can get your own Medicare card for free/subsidized health care.

[www.humanservices.gov.au/individuals/subjects/medicare-services](http://www.humanservices.gov.au/individuals/subjects/medicare-services) | P: 132 011

## **Centrelink Health Care Card**

If you are receiving Youth Allowance you may also be eligible for a Health Care Card to help with the cost of medicines and concessions.

[www.humanservices.gov.au/individuals/services/centrelink/health-care-card](http://www.humanservices.gov.au/individuals/services/centrelink/health-care-card) | P: 132 490

# Job Search

## Getting ready

Youth Central

[www.youthcentral.vic.gov.au/jobs-careers](http://www.youthcentral.vic.gov.au/jobs-careers)

## Australian Job Search

[www.jobsearch.gov.au](http://www.jobsearch.gov.au)

## Career one

[www.careerone.com.au](http://www.careerone.com.au)

## Adzuna

[www.adzuna.com.au](http://www.adzuna.com.au)

## Seek

[www.seek.com](http://www.seek.com)

## JobActive

JobActive providers help you with your employment and job search needs. They will help you to access the training and skills required to get a job.

[www.employment.gov.au/jobactive](http://www.employment.gov.au/jobactive) | P: 13 62 68

## Centrelink

Centrelink has information about payments and services for individuals who are seeking employment, including specific services for Aboriginal, migrants and refugees.

[www.humanservices.gov.au/individuals/centrelink](http://www.humanservices.gov.au/individuals/centrelink)

Even if you think you're not eligible for Centrelink benefits you can still access services and support from Centrelink and Job Services Australia.

## Transport

### Public Transport (Metro)

[www.metrotrains.com.au](http://www.metrotrains.com.au) | P: 1800 800 007

### Travellers Aid

Travel assistance to people in emergency situations and those with special needs.

[www.travellersaid.org.au](http://www.travellersaid.org.au) | P: (03) 9654 2600

# Education

## Community Schools

### Croydon Community School (Options)

177-181 Mt Dandenong Rd, Croydon 3136

Croydon Community School is a small government secondary school that provides an alternate secondary education to students who for various reasons have experienced difficulty in their previous schools, or who are returning to study in order to prepare for work or further study. The school educates students under the Big Picture School model of "One student at a time...in a community of learners".

[www.croydoncs.vic.edu.au](http://www.croydoncs.vic.edu.au) | P: (03) 9724 2900

Other Options programs include:

[OPTIONS@Bayswater](mailto:OPTIONS@Bayswater) | P: (03) 9724 2960

Capacity Building, Outreach & Professional Learning  
Wheelers Hill

P: (03) 9724 2980

Woori Yallock Farm School (Secondary Program)

P: (03) 9724 2990

[www.options.vic.edu.au](http://www.options.vic.edu.au) | P: (03) 9724 2900

## **Cire Community School**

39-41 Little Yarra Rd, Yarra Junction & 20 Old Hereford Rd Mt Evelyn

Cire is an Independent senior secondary school catering for students generally aged 16-20 who are seeking an alternative education option when mainstream schools do not suit their needs. The school offers VCAL at Foundation, Intermediate and Senior level.

[www.cire.org.au](http://www.cire.org.au)

Yarra Junction P: 1300 835 235

Mt Evelyn P: (03) 9736 1457

## **Non School Education Providers**

### **North Ringwood Community House**

35-39 Tortice Dr, Ringwood North

North Ringwood Community House is a Learn Local organisation that provides education and training courses including VCAL, Accredited Training (Vocation Education & Training) and short courses.

[www.nrch.org.au](http://www.nrch.org.au) | P: (03) 9876 3421

### **Mountain District Learning Centre (MDLC)**

13-15 The Avenue Ferntree Gully

MDLC is a Learn Local organisation that provides education and training courses including VCAL, VCE and pre-accredited short courses.

[www.mdlc.com.au](http://www.mdlc.com.au) | P: (03) 9758 7859

## Swinburne Young Mums' Program

The Swinburne Young Mums program provides a safe space for mothers aged 15 to 20 to complete Year 11 and 12 qualifications. The young mums can access education in a supportive environment with their babies in class with them. It is a holistic approach that supports education and all aspects of social welfare. It also offers a range of vocational qualifications, from Certificate II in Retail Services to Information Technology Services and trades. This combination provides mothers with valuable transferable skills and a potential pathway for future employment.

Coordinator: Louise Schilling

P: (03) 9726 1446

## TAFE

### Victorian Skills Gateway

If your next move is into training, the Victorian Skills Gateway can help you find the course and career path that's right for you. Search the Gateway to find quality local providers for the skills you need.

[www.skills.vic.gov.au](http://www.skills.vic.gov.au) | P: 131 823

### TAFE Course Line

[www.tafe.vic.gov.au](http://www.tafe.vic.gov.au) | P: 13 18 23



## **Box Hill Institute**

[www.bhtafe.edu.au](http://www.bhtafe.edu.au) | P: 1300 269 445

Campuses: Lilydale, Box Hill, Nunawading

## **Chisholm**

[www.chisholm.edu.au](http://www.chisholm.edu.au) | P: 1300 244 746

Campuses: Berwick, Cranbourne, Dandenong, Frankston

## **Holmesglen**

[www.holmesglen.edu.au](http://www.holmesglen.edu.au) | P: 9564 1555

Campuses: Chadstone, Moorabbin, Waverley

## **RMIT**

[www.rmit.edu.au](http://www.rmit.edu.au) | P: 9925 2000

Campuses: Melbourne, Brunswick

## **Swinburne**

[www.tafe.swinburne.edu.au](http://www.tafe.swinburne.edu.au) | P: 1300 275 794

Campuses: Croydon, Hawthorn, Wantirna South

## **William Angliss**

[www.angliss.edu.au](http://www.angliss.edu.au) | P: 9606 2111

Campuses: Melbourne

# Learn Local Providers

## Arrabri Community House

Inc 42 Allambanan Drive, Bayswater North  
[www.arrabri.org](http://www.arrabri.org) | P: (03) 9294 7530

## Central Ringwood Community Centre Inc

Bedford Park, Bedford Road, Ringwood  
[www.crcinc.org.au](http://www.crcinc.org.au) | P: 9870 2602

## Coonara Community House

22 Willow Road Upper, Ferntree Gully  
[www.coonarahouse.org.au](http://www.coonarahouse.org.au) | P: (03) 9758 7081

## Glen Park Community Centre Inc

30 Glen Park Road, Bayswater  
[www.glenparkcc.com.au](http://www.glenparkcc.com.au) | P: (03) 9720 5097

## Japara Living & Learning Centre

54-58 Durham Rd, Kilsyth  
[www.japarahouse.com.au](http://www.japarahouse.com.au) | P: (03) 9728 3587

## **Knoxbrooke Inc**

136 York Road, Mount Evelyn  
knoxbrooke.com.au/knoxbrooke-achieve |  
P: (03) 9737 0400

## **K.Y.M. (Victoria) Incorporated**

673 Mountain Highway, Bayswater  
www.kym.com.au | P: (03) 9722 5777

## **Mountain District Learning Centre (MDLC)**

13-15 The Avenue, Ferntree Gully  
www.mdlc.com.au | P: (03) 9758 7859

## **North Ringwood Community House**

35-39 Tortice Drive, Ringwood North  
www.nrch.org.au | P: (03) 9876 3421

## **Orana Neighbourhood House**

62 Coleman Road, Wantirna South  
www.orananh.org.au | P: (03) 9801 1895

## **Outer Eastern Literacy Program**

C/- Boronia Library Park Crescent, Boronia  
learningforadults.wikispaces.com | P: (03) 9762 4211

## Rowville Neighbourhood Learning Centre Inc

40 Fulham Road (Inside community centre), Rowville  
[rowvillenc.org.au](http://rowvillenc.org.au) | P: (03) 9764 1166

## The Basin Community House Inc

1221 Mountain Highway, The Basin  
[www.thebasincommunityhouse.org.au](http://www.thebasincommunityhouse.org.au)  
P: (03) 9761 0209

## Yarrunga Community Centre Inc

76-86 Croydon Hills Drive Croydon Hills  
[www.yarrunga.org.au](http://www.yarrunga.org.au) | P: (03) 9722 8942

# Gain Experience

## Go Volunteer

Information on volunteering and volunteer opportunities in your local area.

[www.govolunteer.com.au](http://www.govolunteer.com.au)

## I Can Do That

List of organisations seeking volunteers.

[www.volunteer.vic.gov.au](http://www.volunteer.vic.gov.au)

## **ACTU Worksite**

Downloadable diary to record your work experiences.

[www.worksite.actu.org.au](http://www.worksite.actu.org.au)

## **Volunteering Australia**

Provides information, news and events on volunteering across Australia.

[volunteeringaustralia.org](http://volunteeringaustralia.org)

## **Seek Volunteer**

Volunteer opportunity search and tools for volunteers.

[www.seekvolunteer.com.au](http://www.seekvolunteer.com.au)

## **Youth Central**

Advice on how to find work experience or volunteer

[www.youthcentral.vic.gov.au](http://www.youthcentral.vic.gov.au)

## **My future**

Information and links to Australian and international work experience information and opportunities.

[www.myfuture.edu.au](http://www.myfuture.edu.au)

# Career Information

## Useful Websites

### Youth Central

[www.youthcentral.vic.gov.au](http://www.youthcentral.vic.gov.au)

Includes a jobseeker toolkit, career profiles, sample resumes and cover letters.

### Job Outlook

[joboutlook.gov.au](http://joboutlook.gov.au)

Information on occupations: future growth, average weekly earnings, skills needed, typical work activities.

## Skills One

[www.skillsone.com.au](http://www.skillsone.com.au)

Hundreds of short videos about getting a trade or skill.

## Webwombat


[www.webwombat.com.au/careers\\_ed/careers](http://www.webwombat.com.au/careers_ed/careers)

Includes job information, advice and resources.

## My Future

[www.myfuture.edu.au](http://www.myfuture.edu.au)

Find out about wages, working conditions and the skills or qualifications you need for different jobs.



**Outer Eastern LLEN  
Room 202 Building LA  
BHI Lilydale Lakeside  
1 Jarlo Drive Lilydale 3140**

**T: (03) 8578 6844**

**E: [info@oellen.org.au](mailto:info@oellen.org.au)**

**F: [facebook.com/outereasternllen](https://www.facebook.com/outereasternllen)**